

# International Background Services



USA-FACT offers a product service line of International Background Screening Services such as Criminal Searches, Reference Verifications, and DMV information from countries such as Canada, Mexico, the Philippine Islands, and the U.K.

Pricing is continuously subject to change; please call Service Support for the current rate for the country you wish to search.



***USA-FACT***  
**Hiring Solutions**

# USA-FACT

USA-FACT is an Internet-based applicant screening company. Our Background Screening Information is secured by experienced professionals and a global network of skilled researchers who retrieve and report public records and data. Our clients rely on our services as important decision-making tools in creating safe and productive work environments. USA-FACT delivers information using state-of-the-art Internet technologies unique to the screening industry. Our objective is to create a partnership with our clients to develop the most efficient methods of delivering information to service their individual needs.

## Partners

TransUnion  
Quest Diagnostics  
LabCorp  
Driver Alliant Insurance Services  
Occupational Health Services  
I-Tracker  
ERC Dataplus

## Affiliations

Nat'l Assoc. of Prof. Background Screeners  
Society of Human Resources Managers [SHRM]  
TransUnion Client Advisory Board  
Drug and Alcohol Testing Association [DATIA]

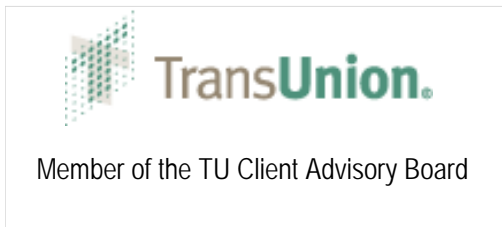


## Clientele

USA-FACT is a leading provider of pre-employment screening through effective utilization of three key elements to deliver an end product that is a "best fit" program for the specific needs and expectations of our clients, Customer Service, Technology, and Quality Assurance. USA-FACT has been very effective in screening applicants for a wide array of industries:

Financial  
Medical/Healthcare  
Distribution Centers  
Government Municipalities  
Construction  
Equipment Rentals

Staffing Agencies  
Food Service/Restaurant  
Insurance  
Security  
Transportation  
and More!



## Geographical Coverage

USA-FACT is a provider of International background screening services from countries all over the world. Background screening information comes from millions of sources around the world and USA-FACT's information network has the ability to reach the boundaries of the world's information.



### Criminal Records Search Coverage

USA-FACT accesses information from each of the 3,200+ counties and territories in the U.S.

110 countries	All 92 federal district courts
Prison Records from 47 states	All 50 state sex offender databases
National Criminal Database	National Sex Offender Database

### Motor Vehicle Report Coverage

- Access to all 50 states and DC MVR's
- Access to DMV's from U.S. Territories such as Puerto Rico and Guam
- Access to each of the Canadian Provinces for Driver's Records

### Workers' Compensation Records

USA-FACT accesses each of the available 31 states and Washington DC workers' comp records.

### International Capabilities

USA-FACT accesses criminal records from countries including but not limited to:

Australia	Bahamas
Brazil	Columbia
Canada	Chile
China	Dominican Republic
England	Finland
Guam	Hungary
India	Israel
Italy	Jamaica
Mexico	New Zealand
Philippines	Peru
Puerto Rico	Sweden
South Africa	Scotland
Taiwan	Venezuela

Country	Required	Notes
Antigua	DOB, Address & International Release	
Armenia	DOB, Address & International Release	
Australia	DOB, Address & International Release	
Bahamas	DOB, Address, International Release	
Bahrain	DOB, Address & International Release	
Bangladesh	DOB, Address & International Release	
Barbados	DOB, Address & International Release	
Barbuda	DOB, Address & International Release	
Belgium	DOB, Address & International Release	
Belize	DOB, Address & International Release	
Bermuda	DOB, Address & International Release	
Bolivia	DOB, Address & International Release	
Brazil	DOB, Address & International Release	
British Virgin Islands	DOB, Address & International Release	
Cayman Islands	DOB, Address & International Release	
Chile	DOB, Address & International Release	
China	DOB, Address & International Release	
Congo (Republic of)	DOB, Address & International Release	

Country	Required	Notes
Canada—New Brunswick	DOB & International Release	<p>For Canada, copies of two forms of ID are required, which can include:</p> <ul style="list-style-type: none"> <li>• Driver's License (issued by Canadian province or territory)</li> <li>• Foreign Driver's License</li> <li>• Canadian Passport</li> <li>• Canadian Citizenship Card</li> <li>• Permanent Resident (PR) Card</li> <li>• Certificate of Indian Status</li> <li>• International Student Identity Card</li> <li>• Firearms Acquisition Certificate (FAC)</li> <li>• Canadian National Institute of the Blind ID Card</li> <li>• Federal, provincial, or municipal employee ID card</li> <li>• Military Family Identification Card (MFID)</li> <li>• Provincial ID Card</li> </ul> <p>Acceptable as second pieces of ID ONLY:</p> <ul style="list-style-type: none"> <li>• Birth Certificate</li> </ul> <p>Note: Health Cards (issued by Canadian province or territory) and Social Insurance Number (SIN) are NOT acceptable for ID purposes.</p>
Canada—Newfoundland	DOB & International Release	
Canada—Northwest Terr.	DOB & International Release	
Canada—Nova Scotia	DOB & International Release	
Canada—Nunavut	DOB & International Release	
Canada—Ontario	DOB & International Release	
Canada—Prince Edward Island	DOB & International Release	
Canada—Quebec	DOB & International Release	
Canada—Saskatchewan	DOB & International Release	
Canada—Yukon	DOB & International Release	
Columbia	DOB, Address & International Release	Also requires Mother's Maiden Name
Costa Rica	DOB, Address & International Release	Also requires Mother's Maiden Name
Cuba	DOB, Address & International Release	
Czech Republic	DOB, Address & International Release	
Denmark	DOB, Address & International Release	
Dominican Republic	DOB, Address & International Release	Also requires Mother's Maiden Name
Dominica	DOB, Address &	
Ecuador	DOB, Address & International Release	Also requires Mother's Maiden Name
Egypt	DOB, Address & International Release	
El Salvador	DOB, Address & International Release	Also requires Mother's Maiden Name

Country	Required	Notes
England	DOB, Address & International Release	
Federated States of Micronesia	DOB, Address & International Release	
Fiji	DOB, Address & International Release	
Finland	DOB, Address & International Release	
French Guiana	DOB, Address & International Release	
Ghana	DOB, Address & International Release	
Grenada	DOB, Address & International Release	
Guam	DOB, Address & International Release	
Guatemala	DOB, Address & International Release	Also requires Mother's Maiden Name
Guyana	DOB, Address & International Release	
Honduras	DOB, Address & International Release	
Hungary	DOB, Address & International Release	
Iceland	DOB, Address & International Release	
India	DOB, Address & International Release	Police Record Search
Israel	DOB, Address & International Release	District Courts
Italy	DOB, Address & International Release	
Jamaica	DOB, Address & International Release	
Jordan	DOB, Address & International Release	
Kenya	DOB, Address & International Release	
Lithuania	DOB, Address & International Release	
Luxembourg	DOB, Address & International Release	

Country	Required	Notes
Mauritius	DOB, Address & International Release	
Mexico	DOB, Address & International Release	Also requires Mother's Maiden Name Local Police Search
Micronesia	DOB, Address & International Release	
Monaco	DOB, Address & International Release	
Montenegro	DOB, Address & International Release	
Morocco	DOB, Address & International Release	
Nepal	DOB, Address & International Release	
Netherlands Antilles	DOB, Address & International Release	
New Zealand	DOB, Address & International Release	
Nicaragua	DOB, Address & International Release	Also requires Mother's Maiden Name
Nigeria	DOB, Address & International Release	
Northern Mariana Islands	DOB, Address & International Release	
Pakistan	DOB, Address & International Release	
Palau	DOB, Address & International Release	
Panama	DOB, Address & International Release	
Paraguay	DOB, Address & International Release	
Peru	DOB, Address & International Release	Also requires Mother's Maiden Name
Philippines	DOB, Address & International Release	Also requires Mother's Maiden Name
Poland	DOB, Address & International Release	
Puerto Rico	DOB, Address & International Release	Also requires Mother's Maiden Name
Qatar	DOB, Address & International Release	
Samoa	DOB, Address & International Release	

Country	Required	Notes
Scotland	DOB, Address & International Release	
Serbia	DOB, Address & International Release	
Slovak Republic	DOB, Address & International Release	
South Africa	DOB, Address & International Release	
Sri Lanka	DOB, Address & International Release	
Suriname	DOB & International Release	
Sweden	DOB, Address & International Release	Also requires Mother's Maiden Name
Switzerland	DOB, Address & International Release	
Taiwan	DOB, Address & International Release	
Thailand	DOB, Address & International Release	
Trinidad and Tobago	DOB, Address & International Release	
Turkey	DOB, Address & International Release	
United Arab Emirates	DOB, Address & International Release	
United Kingdom	DOB, Address & International Release	
Uruguay	DOB, Address & International Release	
Venezuela	DOB, Address & International Release	Also requires Mother's Maiden Name
Virgin Islands (US)	DOB, Address & International Release	

## International Driver's Records

International Driver's Records can be obtained from a few selected countries outside the United States. Most International Driver's Records available through USA-FACT are from the North American countries of Canada, Guam, and New Zealand. USA-FACT can research the ability to offer the driving records of other countries. Just contact our Customer Service Department at 800.547.0263



Country	Requirements
British Columbia Canada	A signed Province Driver's License Abstract Request or Certified Records form is required. The Province will only process by mail. The form must contain the applicant's name, DOB, DL number and the applicant's signature. Turnaround time varies due to the time it takes to obtain a signed release from the applicant and the delay in the transfer of the mail.
Manitoba Canada	A signed release is required containing applicant's full name, DOB, and DL number. All requests are processed by mail only. However, they do guarantee to process the request within two days upon receipt. Turnaround time will vary due to delays in the mailing process.
New Brunswick Canada	The applicant's full name, date of birth and DL number are required to process requests. There is no requirement for a signed release. Turnaround time is approximately 48 hours, as this province will respond by fax.
Newfoundland Canada	The applicant's full name, date of birth and DL number are required to process requests. However, there is no requirement for a signed release. Turnaround time is approximately 48 hours, as this province will respond by fax.
Northwest Territories Canada	A signed release containing the applicant's full name, date of birth, and DL number is required. Turnaround time will vary, as all requests must be submitted by mail with results avail-
Nova Scotia Canada	A customized signed release is required containing the applicant's full name, date of birth and DL number. Records are searched by mail only; therefore turnaround time will vary but is approximately 1 to 2 weeks.
Ontario Canada	A signed release is not required. Must submit applicant's name, date of birth, and DL number. Turnaround time will vary, as all requests must be submitted by mail with results available by fax.
Prince Edward Island Canada	A signed release from applicant is required. Release must contain applicant's full name, date of birth, and DL number to complete the search. Turnaround time is 48 to 72 hours as this province accepts fax requests and returns responses by fax.
Quebec Canada	A signed release containing the applicant's full name, date of birth, and DL number which speaks specifically to the release of the applicant's driving record is required. Turnaround time will vary, as all requests must be submitted by mail.
Saskatchewan Canada	A signed release specifying exact nature of the release and containing the applicant's full name, date of birth, and DL number is required. Turnaround time is 72 hours as each request is submitted and returned by fax.
Yukon Canada	This search requires a full name, date of birth, DL number and a signed release. Turnaround time will vary as all requests and results are submitted by mail.
Guam	A signed release containing the applicant's full name, date of birth, DL number, and SSN is required. Turnaround is two to three weeks as this is a mail request only.
New Zealand	A signed release containing the applicant's full name, date of birth, DL number, and SSN is required. Turnaround time is about one week.



## Verification Services

Verifying previous employment is very important in any good screening program. The verification of salary, position, and dates of employment is one of the most effective methods of ensuring disclosure on behalf of an applicant, even if that applicant is from a different country.

Many companies have traditionally checked references in-house. However, if your company has grown to the point where doing so is not cost or time-effective, then USA-FACT can check references for you. USA-FACT can establish a verification protocol using our standard employment reference questions or customize a service for the particular needs of your organization.

## USA-FACT

- Delivers job verification information from international sources that organizations need for decision-making
- Uses only information derived directly from employers
- Provides verification information within the body of the applicant's background report disseminated electronically via our online software.
- Ensures reliability and security

## Language Line

Although English is spoken by most of the employers and educational institutions we perform verifications with, there are occasions when an interpreter is needed to complete a verification. USA-FACT utilizes Language Line to obtain a quick and accurate response from entities that do not speak English or Spanish. Professionally trained and tested Language Line interpreters do not interpret word-for-word, but meaning-for-meaning. USA-FACT has utilized Language Line since the inception of Language Line in 1984.

## International Screening

International Screening protocols are still relatively weak as compared with those in the U.S. Record keeping in the U.S. is far superior than any other country, but nonetheless it is important for firms utilizing labor from abroad to establish screening protocols to ensure the safety and productivity of the organization.

USA-FACT utilizes only reliable sources for the procurement of international information directly from the source country, however there are alternatives.

## Interpol

Interpol is the largest international police organization in the world. It was set up in 1923 to facilitate cross-border criminal police cooperation and today has 182 member countries spread over five continents. Interpol's General Secretariat in Lyon, France, provides a fast and reliable communication system that links police around the globe. Its priority activities concern public safety and terrorism, criminal organizations, drug-related crimes, financial and high-tech crime, trafficking in human beings, and fugitive investigation support.

# Getting Started



## Subscriber Agreement

In order to identify your organization and permissible purpose to access information, it is necessary for your organization to complete a Subscriber Agreement. The Subscriber Agreement outlines your responsibilities in the screening process and addresses required information to provide you access to confidential background information. It also includes a business application to allow us to identify your organization as a legitimate employer with a permissible purpose to receive confidential consumer information.

## Account Set-Up

Initial set-up of your USA-FACT account is important to your organization's satisfaction with USA-FACT services. Please discuss with our customer service rep any special protocols or managerial reports you would like established for your account. Each of your organization's staff members will be assigned their own personal log in and password and USA-FACT will establish pre-determined security levels for each member of your staff to restrict access to your applicant database. Six levels of security control your staff's access to the highly confidential information contained in your reports.

## Consumer Awareness Web Site

USA-FACT feels that Education and Awareness are important components of an effective means of maintaining information privacy. For the benefit of the applicants we screen, USA-FACT developed a consumer awareness web site located on the web at [www.reviewmyreport.com](http://www.reviewmyreport.com). Our consumer web site educates the applicant about the screening process and provides applicants the opportunity to electronically dispute information on their reports.

## ***USA-FACT***

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